## Extract from VTS40 report – comments by WG1 chair

**Item 8.1 Task 1.1.2 Update the VTS Manual**

Work continued on the revision of the VTS Manual for publication in 2016.

Text for Allied Services and expanded information for INS/TOS/NAS were added to Chapter 5.

Suggestions from the Committee for amending Chapters 12 and 13 were incorporated.

Other minor corrections and updates to the text were made.

The Chairs and vice-chairs of the Committee and Working groups together with the editor of VTS Manual and IALA Secretariat considered the time frame for the review and publishing of the VTS Manual 2016. A time table and procedures for this process, including a Correspondence Group was agreed upon.

|  |  |  |
| --- | --- | --- |
|  | **Stage** | **Deadlines** |
| **1** | Review of VTS Manual | after VTS 40 |
| **2** | Changes submitted to WG chairs | 02-12-2015 |
| **3** | Changes submitted to editor by WG chairs | 14-12-2015 |
| **4** | First draft circulated to Committee Members | 4-01-2016 |
| **5** | Deadline for comments to Correspondence Group | 25-01-2016 |
| **6** | Final draft for committee approval | 08-02-2016 |
|  | **VTS 41** | **07-03-2016** |

Procedure:

WG members start to review the VTS-Manual directly after VTS 40.

WG members send their comments to the WG chairs and vice-chairs.

WG and vice-chairs provide their input to the Editor.

Editor combines the information into one VTS manual document and then he sends it via the IALA secretariat to the Committee Members.

The mainly editorial or correctional comments by the Committee Members on this version will be considered by the Correspondence Group. The Correspondence Group consists of: committee chair and vice-chair and WG chairs and vice-chairs and the editor.

The current progress of the update is as follows:

| **Chapter** | **Review** | **Status in percentage of the task** |
| --- | --- | --- |
| **1** | Editor | 90 |
| **2** | Editor | 90 |
| **3** | IALA Secretariat |  |
| **4** | WG 1 | 90 |
| **5** | WG 1 | 99 |
| **6** | WG 1 | 80 |
| **7** | WG 1 | 80 |
| **8** | WG 1 | 99 |
| **9** | WG 1 | 90 |
| **10** | WG 1 + WG 2 | 99 (WG1) – 90 (WG2) |
| **11** | WG 2 | 90 (WG2) - 99 (WG1) |
| **12** | WG 1 + WG 3 | 95 (WG1) – 70 (WG3) |
| **13** | WG 1 + WG 3 | 95 (WG1) – 70 (WG3) |
| **14** | WG 1 | 95 |
| **15** | WG 1 (WG2 – 1505) | 99 (WG1) – xx (WG2) |
| **16** | WG 1 + WG 2 | 99 (WG1) – 90 (WG2) |
| **17** | WG 1 | 99 |
| **18** | WG 1 | 95 |
| **19** | WG 1 + WG 2 + WG 3 | 95 (WG1) – 90 (WG2) – 30 (WG3) |

There was a short discussion on how and where to store the draft VTS Manual. It was decided to handle it from now as a standard working document on the VTS section of the IALA web-site. Photographs will not be uploaded.

*Action item:*

*The* ***Secretariat*** *is requested to forward the draft VTS Manual (VTS40-12.2.14) as a working document for further review and consideration during VTS41.*

***Committee members*** *are urgently requested to supply pictures for the VTS Manual 2016 to be sent to Neil Trainor ([neil.trainor@amsa.gov.au](mailto:neil.trainor@amsa.gov.au)) and/or Paul Owen ([hq@ifsma.org](mailto:hq@ifsma.org)) before VTS41.*